

EAST FANNIN ELEMENTARY SCHOOL BEHAVIOR FLOW CHART

← **Managed in Classroom or Office?** →

Classroom Managed: Minor Incidents

1. Lying/ cheating
2. Defiance/ disrespect/ insubordination/ non-compliance
3. Dress code violation
4. Technology
5. Inappropriate display of affection
6. Physical contact
7. Disruption
8. Property misuse
9. Other- not listed above

Verbal Warning

- Re-state Expectation/Rule
- Manage with class behavior system
- Redirect student behavior:
- No consequence

1st Step- Consequence

- Re-state Expectation/Rule
- Manage with class behavior system
- Remind student of appropriate behavior in this situation and potential +/- consequences

2nd Step- Consequence (Same behavior)

- Re-state Expectation/Rule
- Manage with class behavior system
- Agenda/ DOJO/ Parent note completed in classroom sent home for signature to record behavior

3rd Step- Parent/Guardian Contact (Same behavior) *(after a minimum of 1 verbal reminder)*

- Contact parent/guardian through phone call or email
- Determine consequence and request additional assistance if needed (such as school counselor referral)

4th Step- Office Referral for Repeat Minor Incidents *(after a minimum of 1 parent contact (Step 3))*

- Follow Major Incident Procedure (see right)
- For repeat students seek suggestions from MTSS/ PBIS Team Members

Office Managed: Major Incidents

1. Harassment/ Bullying
2. Fighting/ Physical Aggression
3. Property damage/ vandalism
4. Abusive language/ profanity/ inappropriate language
5. Forgery/ theft
6. Inappropriate physical contact/ sexual
7. Skip class/ truancy
8. Disruption
9. Other behavior- not listed above
10. Internet Violation

Referral

- Referring teacher completes referral- (electronically)
- Escort student to office (if needed)

Administrator

- Conferences with student & investigates further if needed
- Considers teacher input, discipline history, & student age
- Determines action/consequence
- Notifies parent/guardian
- Distributes copies to classroom teacher, referring staff member, parent/guardian, and office
- Considers need for further intervention whether through school counselor, MTSS/ PBIS/ SPED or community services

Menu of Classroom Consequences

Here is an example of what a menu of consequences can look like.

- 1st Offense:** Verbal warning
- 2nd Offense:** lose recess minutes
- 3rd Offense:** time out in another classroom
- 4th Offense:** Parent phone call
- 5th Offense:** Office referral

** Use to reinforce their classroom rules and expectations